

TENDRING DISTRICT COUNCIL

AGENDA

For the Annual Meeting to be held on 25 April 2017

Prayers

1 Summons to Council (Pages 1 - 2)

2 Apologies for Absence

The Council is asked to note any apologies for absence received from Members.

3 Report of the Returning Officer on the District Council By-Election - St James Ward (Pages 3 - 4)

The Council will receive the Returning Officer's Report on the by-election held on 6 April 2017 in the St James Ward.

4 Retiring Chairman's Announcements

The Council is asked to note any announcements made by the retiring Chairman of the Council.

5 Election of the Chairman of the Council for the 2017/2018 Municipal Year

The Council will elect its Chairman for the 2017/18 Municipal Year.

6 Election of the Vice-Chairman of the Council for the 2017/2018 Municipal Year

The Council will elect its Vice-Chairman for the 2017/18 Municipal Year.

7 Announcements by the Chairman of the Council

The Council is asked to note any announcements made by the Chairman of the Council.

8 Announcements by the Chief Executive

The Council is asked to note any announcements made by the Chief Executive.

9 Report of the Chief Executive - A.1 - Formation/Dissolution of Political Groups on Tendring District Council (Pages 5 - 6)

To inform Council of the formation and/or dissolution of political groups on Tendring District Council.

10 Report of the Management and Members' Support Manager - A.2 - Review of the Scheme of Members' Allowances by the Independent Remuneration Panel (Pages 7 - 18)

The Council will consider the outcome of the Review of the Scheme of Members' Allowances undertaken by the Independent Remuneration Panel.

11 Appointment of Membership of Committees etc.

(a) (i) To appoint the following Committees and Sub-Committees for the 2017/2018

Municipal Year:

<u>Committee/Sub-Committee</u>	<u>No. of Members</u>
Audit	(5)
Community Leadership and Partnerships	(11)
Corporate Management	(8)
Council Tax	(5)
Human Resources	(14)
Licensing and Registration	(15)
Local Plan	(15)
Planning	(11)
Service Development and Delivery	(8)
Standards	(7)
General Purposes Sub-Committee	(8)

Note: The membership of the above Committees and Sub-Committee is subject to the Rules of Political Proportionality (Section 15 of the Local Government and Housing Act 1989)

And,

(ii) To appoint the 'A', 'B' and 'C' Premises and Personal Licences Sub-Committees and their Members for the 2017/2018 Municipal Year (three members each) and

(iii) To appoint the Town and Parish Councils Standards Sub-Committee (three members)

Notes: (1) The three Premises/Personal Licences Sub-Committees are not subject to the Rules of Political Proportionality and their membership must be chosen from the membership of the Licensing Committee; and

(2) The Town and Parish Councils Standards Sub-Committee is not subject to the Rules of Political Proportionality and its membership must be chosen from the membership of the Standards Committee.

(b) To Elect a Chairman of each of the above Committees and Sub-Committees (except the Town and Parish Councils Standards Committee) and Appoint a Vice-Chairman of each of the above Committees and the General Purposes Sub-Committee

12 Report of the Monitoring Officer - A.3 - The Council's Constitution

Members are reminded that, in accordance with Council Procedure Rule 1.1 (viii), it is normal practice at the annual meeting of the Council to formally reaffirm the Council's current Constitution.

The full text of the Council's Constitution can be found on the Council's website and Members have previously been provided with a booklet containing those sections of the Constitution most relevant to the work of Councillors. That booklet will shortly be reprinted and reissued to Members to reflect the recent changes that have been made to Portfolio Holders' responsibilities and the Constitution.

RECOMMENDED – That the Council's Constitution be reaffirmed.

13 Reference from Cabinet - A.4 - Programme of Meetings: 2017/2018 Municipal Year (Pages 19 - 24)

The Council will consider the proposed programme of meetings for the 2017/18 Municipal Year.

14 Reference from Overview and Scrutiny Committees - A.5 - Overview and Scrutiny Committees: Proposed Work Programmes for 2017/2018 and a review of the work carried out during the period May 2016 to April 2017 (Pages 25 - 42)

The Council will consider the proposed work programmes for the overview and scrutiny committees for the 2017/18 Municipal Year and will note the work carried out by the overview and scrutiny committees during the 2016/17 Municipal Year.

Date of the Next Scheduled Meeting of the Council

Tuesday, 9 May 2017 at 7.30 pm - Princes Theatre, Town Hall, Clacton-on-Sea, CO15 1SE

PRINCES THEATRE

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it.

Your calmness and assistance is greatly appreciated.